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"City View at Sterling Square is an ultra-unique event venue in Evansville, Indiana that blends 19th Century Industrial with 21st Century Chic."

Originally built in 1910 as the Fulton Avenue Mercantile Company, City View at Sterling Square is now a gorgeous event venue with details to-die-for.

Located just minutes from downtown Evansville, Indiana, City View at Sterling Square features beautiful exposed brick, breathtaking 17-foot ceilings, original masonry, and floors weathered from dancing shoes and splashes of champagne. With over 12,000 square feet of event space, stunning chandeliers, and soaring windows letting in awe-inspiring, natural light, casting you and your guests in an otherworldly, rosy glow - City View at Sterling Square is the perfect mix of historic grandeur and modern industrial.

We are unapologetically fearless when it comes to setting the bar high- for your wedding, for your corporate event; you name it. Whether we're hosting your lavish gala, boho chic wedding, or casual business meeting, we'll provide the same warm, hands-on, personalized attention you deserve. Our goal isn't just to make your event successful, but to curate an experience that your guests will never forget.

*Creating unforgettable experiences is easy when you've got the right tools, which is why City View at Sterling Square boasts state-of-the-art lighting and sound systems, high-speed internet, and modern projectors & screens. **Whatever your dream- we'll bring it to life.***

**all information subject to change*

The Sunset Ballroom

Capacity: 176 seated, 136 seated with dance floor or band, or 299 standing

best types of events:

Corporate Events Holiday Parties Charity Fundraisers Corporate Training

features:

Lighting system Built-in serving area Sound system Stylish foyer

The Sunset Ballroom is conveniently located on our second floor near the other meeting rooms, making it the perfect location for general sessions with breakout rooms nearby. With a screen, projector, and a plug and play sound system, this room is the perfect space for corporate presentations or training.

The 1910 Sterling Ballroom

Capacity: 280 seated, 260 seated with dance floor, or 299 standing

best types of events:

Corporate Events Holiday Parties Charity Fundraisers Corporate Training

features:

Lighting system Coat room Sound system Catering kitchen

The 1910 Sterling Ballroom is our largest meeting space, featuring an open urban environment. Our experienced event staff will create a customized meeting area tailored to the size and needs of your group. This space has 17-foot ceilings and exposed brick walls with custom designed columns and steel beams. This dynamic room also has a projector and screen, specialty event lighting, and a sound system that makes it easy for you to plug and play.

The Crystal Loft

Capacity: 40 seated or 50 standing

best types of events:

Breakout Sessions Meetings Corporate Training Small Parties

features:

Private bathroom Plug & play TV Dry bar & refrigerator 3 Mirrored vanities

Call it a Private Suite, VIP Board Room, or Executive Lounge it is 760 square feet of privacy that can be all yours on the day of your event. This room features a private bathroom, large screen TV, refrigerator, serving counter that can also be used as a vanity, and seating to accommodate your event.

**all information subject to change*

The Copper Lounge

Capacity: 6 seated or 10 standing

best types of events:

Breakout Sessions Meetings Green Room Corporate Training

features:

Private bathroom Plug & play TV Dry bar & refrigerator Large screen TV

The Copper Lounge is our most intimate space. This cozy lounge can be used for breakout sessions or as a small private lounge. The room features a large screen TV, dry bar with refrigerator, and a private bathroom.

The Skyline Conference Room

Capacity: 24 seated classroom style or 40 seated theatre style

best types of events:

Corporate Training Breakout Sessions Meetings Small Parties

features:

Video conferencing Plug & play TV Dry bar & refrigerator Large screen TV

Our Skyline Conference Room is one of our most popular meeting spaces for a business meeting. Tables configure into classroom, conference, or theater seating, giving you the flexibility to carry out your meeting specifications. Video Conferencing is set up in this room with a 65" television to use. Twelve-foot ceilings and exposed brick walls add the ambiance in this intimate space. This space also works great for cocktail parties.

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The Lowdown

-  ***Celebrating since*** 2018
-  ***Location*** *City View is conveniently located near the Lloyd Expressway just minutes away from downtown Evansville.*
-  ***Capacity*** 300 guests per floor
-  ***Insurance*** *Additional insurance is recommended but not required.*
-  ***Venue Spaces*** *Indoors*
-  ***Catering*** *Caterers must be licensed and pre-approved by City View. **City View is not responsible for food service or bussing of tables.***
-  ***Beverages*** *Clients must obtain all beverages from City View. **No outside beverages of any kind allowed.***
-  ***Alcohol*** *Clients must use City View for all alcohol services. Last call is 11pm or earlier.*
-  ***Closing Time*** *Everyone must vacate the venue by midnight.*
-  ***Security*** *City View requires security for all events where alcohol is served. Security is coordinated and scheduled by City View.*
-  ***Restrooms*** *Restrooms are available on both floors. The Crystal Loft and Copper Lounge also have private restrooms.*
-  ***Smoking*** *City View is a tobacco and vape-free facility. Smoking and vaping is permitted 10 feet away from the building per Evansville City Code.*
-  ***Firearms*** *Firearms and weapons are prohibited on City View property.*
-  ***Parking*** *There are 28 parking spots on the property. Additional parking is available nearby at Sterling Square.*
-  ***Accessibility*** *City View is a fully accessible facility.*

**all information subject to change*

-  **Decorations** *No confetti, smoke or fog machines, bubbles or bubble machines, loose glitter, fresh flower petals, or snow on the floors or walls. Glass containers must enclose all candles.*
-  **Set-up & Tear-down** *City View will handle the set-up and tear-down of City View tables and chairs. It is the client or vendor's responsibility to set-up and tear-down rental items.*
-  **Deposit** *A \$500 initial deposit is required to hold a date with the exception of Saturday. If the event estimate is less than \$500, the entire rental estimate is required to hold a date. A \$1,000 initial deposit is required to hold a Saturday date. If the event is less than \$1,000, the entire rental estimate is required to hold a Saturday date.*
-  **Cancellation Policy** *If the client cancels the scheduled event, City View retains 100% of the deposit. If the client cancels the date, and City View can resell the date, the client will be refunded 90% of the deposit. If City View cancels the event, 100% of the deposit will be refunded.*

**all information subject to change*

City View Services

Audio/Visual

Microphone

Projector & Screen with Audio

Large Screen Television

Flip Chart (Easel, Pad, and Markers)

Laptop

Video Conferencing

Enhancements

Dynamic Lighting

Custom Lighting

Custom Gobo

Photo Booth

Black Linens

Personnel

Parking Lot Attendants

Security

Coat Check Personnel

Check-in/Reception Personnel

Parking Lot Shuttle Service

Bartender

Pricing available upon request

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